

AIM WORKSHOP LOGISTICS UPDATE – June 19, 2006

Dear AIM 2006 Workshop Participants and Instructors,

This will be the final letter you will receive before arriving at the AIM workshop to be conducted at the University of Alaska Anchorage (UAA). Please print this letter and bring it with you so that it may serve as a reminder for all of the logistical details of the workshop. Some of the information below you've already received, but some of the information is NEW. **Please read everything carefully!**

CONTACTS:

Please keep our phone numbers with you in case you have any problems or questions.

- Barbara Maggi, Assistant Outreach Director - CELL PHONE: 757-646-4206
- Dianne Robinson, Outreach Director - CELL PHONE: 757-574-4906

ARRIVAL and DEPARTURE

- Flights: You should have already booked your flight to Anchorage, Alaska and emailed your information to Barbara Maggi at: Barbara.maggi@hamptonu.edu and cc'd it to Aileen Seshun at: transes@mchsi.com . We must have your flight arrival information to guarantee your dorm room. Please remember to save your ticket information so that we may reimburse you up to \$500 at the end of the workshop. For those of you who are from Alaska and driving to the workshop we will reimburse you for gas (up to \$500). Save all receipts
- Transportation from airport to dorm - Your workshop classes and dormitory room will be located at the University of Alaska Anchorage. Address 3700 Sharon Gagnon Lane, Anchorage, Alaska 99508. Please check in at the COMMONS, where you will be assigned to your dormitory. **Below** is a list of participants & instructors that have been selected as one of our designated drivers. They will be driving one of our rental cars and will also transport participants from the airport to the dorm. Please check to see if your flight arrival time matches, or is close to theirs. Then, contact them via email and arrange for them to pick you up at the airport.

DESIGNATED DRIVERS

Danielle Hartkern arrives on US Air -7/10 – 6:27 PM

Email: DHARTKERN@yahoo.com

Paul Jones arrives on Northwest - 7/20 – 11:30 AM

Email: ptjones@nps.k12.va.us

Paul Sarandria arrives on US Air - 7/22 – 8:32 PM

Email: Paul.sarandria@pps.k12.va.us

Carolyn Sior arrives on Delta - 7/22 – 9:30 PM

Emails: csior@sussex.tec.nj.us or cms58@verizon.net

Greg Kniseley arrives on American - 7/22 – 8:03 PM

Email: mkniseley2@cox.net

Ron Stark arrives on Alaska Air - 7/23 – 11:58 AM

Emails: Srstark7249@comcast.net or starkr@psd401.net

Paul Adams arrives – 7/20

Email: padams@fhsu.edu

Barbara Maggi arrives – 7/20

Email: barbara.maggi@hamptonu.edu

Maria Santos

Email: Msantos1@nps.epals.com

Note to all designated drivers - Your commitments include the following:

- Emailing Barbara Maggi and Aileen Seshun your flight arrival information.
- Printing off a mapquest from the airport in Anchorage to UAA Address: 3700 Sharon Gagnon Lane, Anchorage, Alaska 99508
- Being available to transport participants from the airport to the Commons located at UAA(see website map of campus below). The participants will contact you by email to arrange pickup. It is approximately a 15-minute drive from the airport to the university.
- Picking up your car at the airport. A car has been reserved in your name at AVIS car rental in the Anchorage Airport. As a selected designated driver you must rent the car using their own credit card, this is for liability reasons. You will be reimbursed for the car rental, along with \$75 for gas for a car and \$100 gas for a van at the end of the workshop.
- If you are a designated driver you must agree to take 4 other participants, 6 if you have a van, to all AIM functions, including our evening AIM related activities. You are encouraged to use the car in the evenings to go out and explore and have fun, but we ask that you try to take others along with you.

IMPORTANT DATES and TIMES FOR EVERYONE! July 23rd – July 29th, 2006

- **WORKSHOP REGISTRATION:** July 23rd from 2-6pm - Paul Jones, your dorm host, will be in the Commons on July 23rd from 2-6pm to register you for the workshop.
- **RECEPTION** July 23rd at 7pm – Heavy Horderves – Our opening reception will be conducted in Lucy Cuddy Hall on July 23rd starting at 7pm. Our special guest will be astronaut Donald Pettit. Dress is business casual.
- **DAILY CLASSES** July 24th – 29th. Your daily classes will be conducted in Rooms 106 & 107 in the COMMONS at UAA. Our day typically starts at 8:30am and usually ends around 5pm with the exception of field days (note- Thur. Start time 5am and Fri. start time 10:30am). Please refer to your agenda. Breakfast opens at 7am in the Commons dining hall. After your morning breakfast class

will begin promptly at 8:30am. There will be several required evening events. You will receive an agenda when you check in at the dorms.

- **WORKSHOP ENDS AT NOON JULY 29th** - If you choose you may stay in the dorms until July 30th. After that date you are responsible for your own accommodations, should you choose to stay longer. Everyone is required to stay until noon on July 29th ... no exceptions!
- **DORMITORY** – We have arranged for you to stay at the University of Alaska Anchorage (UAA) check in at the Commons. At UAA you will have a single dormitory room to yourself and linens will be provided. You will, however, need to share a bathroom. A website where you will find a campus map of UAA is located at the bottom of this letter.

DORM HOST & REGISTRATION – Paul Jones, a workshop representative, will be at the Commons from 2-6pm on July 23rd to register you for the workshop. He will be staying at the dorms and will assist you with any needs you may have while staying UAA. He arrives at the dorms on July 20th.

CLOTHES – Please dress in a casual manner. Shorts and jeans are appropriate for the workshop. You may want to bring a light jacket for cool evenings, and a hat and sunscreen for our field explorations. Be sure to bring hiking or tennis shoes. We will be going by train and boat to the Kenai Fjords National Park on Thursday, so please bring a raincoat too. Summer temperatures in Alaska can vary greatly, so please bring layered clothing. We suggest that you pack light, since there is a coin operated washer and dryer in your dormitory. We suggest that you bring one empty bag/duffle to take home all of the goodies that you will acquire while you're at the workshop.

OPENING RECEPTION - Our opening meet and greet reception will be conducted at Lucy Cuddy Hall on July 23rd starting at 7pm. Our special guest is Astronaut Donald Pettit. Dress is business casual.

AIRFARE AND ARRIVAL DATES – We will reimburse you up to \$500 for airfare at the end of the workshop. You will be required to turn in your airline receipts for dollar verification. It is mandatory that you arrive in time for registration on July 23rd. If you wish to arrive the day before on July 22nd, your dorm cost will be covered. The workshop ends at noon on July 29th. You must stay until noon, **NO EXCEPTIONS**. If you wish to leave on July 30th, we will cover the cost of your dormitory. If you choose to arrive before July 22nd or leave after July 30th we will **NOT** cover the cost of your room. Feel free to visit Alaska after the workshop, but we will **NOT** cover those accommodation costs should you choose to stay.

FOOD – Breakfast: A full breakfast will be provided to you, at the Commons dining hall starting at 7am. **Lunch:** Lunch will be provided in the dining hall daily. **Snacks:** A morning and afternoon snack will be provided at the workshop. **Dinner:** We cover some and you cover some (3 nights we will provide dinner, and 3 nights you will be on your own-refer to your agenda). Please advise us in advance if you have special dietary needs.

DAILY INSTRUCTIONAL TIMES – You will walk from your dorm to your workshop class located in rooms 106 & 107 of the Commons. Typically your day will start at 8:30 and end at 5pm. Some days include a field trip that will go into the evening hours. Please check your agenda for daily start and end times. An agenda will be given to you at registration and posted on the web a week prior to your arrival. You will be notified in advance if an evening event is planned. Please note that Thursday is our field trip to the Kenai Fjords National Park. We will take a train from Anchorage to Seward, then a boat tour of the Kenai Fjords National Park, and then return by train to Anchorage. This will be a long day starting at 5am going into the evening hours. Please check your agenda for details.

DIGITAL CAMERAS – You will receive a digital camera, rechargeable batteries with charger, tripod, camera case, and one 512 mg card for full participation in the workshop. It is required that you participate fully in all workshop activities, which begin at 7pm on July 23rd and end at noon on July 29th.

COLLEGE CREDIT & GLOBE CERTIFICATION – If you wish to receive 3 hours graduate credit in science, this can be arranged through Hampton University while you're at the workshop. You will be responsible for payment of this credit. At no charge, we can provide you with a letter for 90 re-certification points if this is something your state requires. In addition to college credit, you will receive certification in the GLOBE program.

THINGS TO BRING:

- Lap Top - Please bring a laptop with a wireless card. It is also advisable to bring an Ethernet connector cable/chord for your dorm.
- Mosquito repellent – they are BIG and plentiful in Alaska
- Binoculars - if you have them and want them for the boat and train trip (optional). There will be lots of wildlife and scenery.
- GPS if you have one with a connection to your computer
- Dramamine or ginger tablets if you need them for the boat trip
- Sun screen and a hat
- Work out clothes, if you work out. An exercise room is available at the dorm.
- A light jacket and layered clothes.
- Hiking or tennis shoes
- Raincoat (needed for the boat trip)
- A great attitude – ready to work, play, and meet new colleagues

BIOS and PHOTOS: Did you send us your photo and bio? Our website contains short bios and pictures of the participants and instructors. <http://aim.hamptonu.edu> We have a very diverse group of participants and we're sure you may want to check them out before you arrive. Your bio and picture has been put on an interactive map that allows you to visually see where each participant comes from. **IF YOU HAVEN'T SENT IT YET PLEASE SEND TO:** barbara.maggi@hamptonu.edu

AIM Participant & Instructor Bios and Photos <http://aim.hamptonu.edu/outreach/AK-2006/participants.html>

MAPS and WEBSITES:

- Map of UAA <http://edit.uaa.alaska.edu/map/>
- AIM <http://aim.hamptonu.edu>
- AIM Participant & Instructor Bios and Photos <http://aim.hamptonu.edu/outreach/AK-2006/participants.html>
- CloudSat <http://cloudsat.atmos.colostate.edu/home>
- GLOBE <http://globe.gov>

We're looking forward to meeting all of you.

Feel free to email or call Barbara Maggi if you have further questions.

Office Phone Until July 19th: 757-727-5869

After July 19th use her CELL Phone: 757-646-4206

Sincerely,

Dianne Robinson, Outreach Director

And

Barbara Maggi, Assistant Outreach Director